

PRINCIPALS MONTHLY REPORT

SCHOOL	Holiday Park Elementary School
NAME	Fran Sciullo
MONTH	May 10, 2013 – June 10, 2013
FIRE DRILL	5/29/13
# of Formal Observations	3
# of Walkthroughs	Walkthroughs –10: Informal Visits –40 estimated

ACADEMIC REPORT: *curriculum, instruction, & assessment*

1. Spring 2013 completion of reading/math benchmark data review.
2. Concluded building wide data management team, review of tier two literacy data, and tentative creation of Fall 2013 tier two intervention groups.
3. PLC meetings with all grade level teams, review of spring 2013 data, 2013 – 2014 initiatives, roster creation.
4. Completion, distribution, conferencing (if applicable) with all building staff on end of year summative evaluations (form 5501), as well as contracted observation tools.
5. Collection and distribution of ESL 2013 ACCESS scores to AIU teachers / administrative staff
6. Continued work on 2013 – 2014 building wide schedule.
7. Conducted 2013 Kindergarten screening, data review, creation of balanced kindergarten class rosters.
8. Continued review of Ed. Insight and corresponding data related to Passport Readers program.
9. Completed fourth nine weeks grades and final grades review (Progress Books)
10. Participated with various end of year EP / GIEP meetings.
11. Conducted district wide In Service training of new evaluation tool data warehouse software.
12. Completed 2012 – 2013 summative review of building programs (ex: Olweus, CHAMPS, SGA) 2013 planning.
13. Planned / completed 2013 end of year Kindergarten parent meetings.

EVENTS / PROGRAMS: student activities, etc.

1. May PTA executive session
2. Carnegie Science Center Assembly
3. CHAMPS end of year awards program
4. 2013 Holiday Park Field Day
5. Kindergarten Beach Day
6. June Education Committee Meeting
7. 6th Grade Picnic to Funfest Entertainment
8. 6th Grade End of Year Recognition Celebration

GENERAL INFORMATION

1. End of year CHAMPS assembly with recognition of students / submission of photos to local news paper.
2. Final recognition of students for positive school attitude and effort - "Principal's Award"
3. **Holiday Park Elementary School Webpage**. Please visit for updated school highlights www.pbsd.k12.pa.us